USTA Self-Rating Guidelines and How-To Instructions

Do you need to self-rate? If you are asked to self-rate, it is because your rating has either expired or your rating is not valid for the league team that you are trying to roster on. If you are having problems, please call the USTA SoCal office – **310. 208.3838** We are here to help you!

You will need:

- Your email associated with your **<u>USTA National Account</u>**(TennisLink)
- Your password for the USTA National website. If you don't know your email address or password associated with your account, please contact Membership Services at **1-800-990-8782**. The SoCal staff does not have access to your TennisLink password.

Follow the steps below to begin the self-rating process:

- 1. Go to the USTA National Website by clicking <u>here</u> or going to **tennislink.usta.com**
- 2. Click on **LOGIN** in the grey toolbar
- 3. Enter your login information (USTA email and password) to access your account. Please make sure you are using your **USTA NATIONAL** password.

STA LEAGUE	TOURNAMENTS	JUNIOR TEAM TENNIS	USTA FLEX LEAGUES	MY TENNIS LOGIN	
Questions abo	out the new USTA.co	n/Tennislink login process	? Please click here for mor	e information	
Login or	Create Your	USTA Account			
create a USTA	Account to:				
Access TennisLink & USTA Membership with a single login			Get a NTRP rating (Self Rate) without joining a USTA League team		
▶ Have a personalized "My Tennis Page"			Learn about additional relevant play opportunities		
Email Address: Password:			Do you have a USTA Membership but not a USTA Account? CREATE/ACCOUNT		
COGIN OR Sign In with Facebook Reset Password Not sure if you have a USTA Account?			Do you play in a USTA program (Team Tennis, USTA Flex Leagues, Tournaments) without a USTA Membership?		
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If you cannot login, did you forget your

password? How to retrieve your Password:

Click on "**Reset Password**." After answering the security questions, reset instructions will be sent to the email address on file with National. If you do not receive an email, check your spam folder or check to see if the email address on file at National is different by calling National USTA at **1-800-990-8782**.

4. Click on the USTA League tab



5. Click on the **Self-Rate** button (Please make sure to disable your pop-up blockers). If the button works, proceed to the self-rate questions.

If the button doesn't work, please proceed to step 6.

Start Playing	Stats and Standings	Find NTRP Rating Info
Have a USTA Account and a team #?	Enter player name, USTA Account, team # or match #	Enter USTA Account, team # or player name
REGISTER FOR A TEAM	SEARCH	SEARCH
й	League Advanced Search	Advanced Search
Don't have a team #?	Championship Advanced Search	Feellity Search
FIND A LEAGUE	Need to enter or confirm scores?	SELF RATE
	ENTER SCORES	
Join USTA Membership		

6. Click Register for a Team

Start Playing Have a USTA Account and a team #?
REGISTER FOR A TEAM
Don't have a team #? FIND A LEAGUE
adidas LEAGUE >

When you click on this button, your information will be auto filled except for a "team number." You will need to enter a <u>self-rate team number</u> below to proceed (Please note these are not your actual team numbers).

- O Gentlemen: 6517540817
- o <u>Ladies</u>: 6517540816

Hit the continue button and you will see <u>two red error boxes.</u> In the lower red error box, you will see

"Click here to Self-Rate this player." Click this link below to continue.



7. The self-rate questionnaire will open. Begin by checking the box that affirms that you will answer all questions truthfully and accurately.

8. Complete the questionnaire by answering yes or no to all 7 questions about your tennis experience level. Please make sure you answered the questions as honestly as possible to determine your appropriate rating level. When completed, you will see a summary page of your answers and two buttons. One button will allow you to <u>continue</u> and the other will allow you to <u>start over</u> if you made a mistake answering the questions.

9. Once you are finished, press the continue button and you will be offered three options for your self-rating:

- Accept the rating: This is the minimum level you can play at. Generally, a player will not be given a rating lower than their last valid rating.
- Appeal your Rating UP: If you believe you should be playing at a higher level, select that level. Don't jeopardize yourself, your captains, or your teams by under rating or over rating.
- Appeal your Rating DOWN: If you believe your rating is too high and does not reflect your skill level, select the "appeal down" button. A form will then pop up that you must fill out and submit. Your appeal will be reviewed by a committee and you will be notified of their decision by email. If your appeal is granted you will be notified by email. It usually takes 1-2 weeks for the committee to send a decision.

10.Submit your rating. If you are appealing down, remember that it will take the committee more time to make a decision on yourappeal.

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